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Swansea and Carmarthen Bay Coastal Engine Coastal Engineering Group Meetir	•	SHEET 1
NOTES OF MEETING HELD AT: Teams		
MEETING DATE: 12 th December 2023		
ATTENDED BY:		
Adam Al-fahdala (AA)		
Alice Pyper (AP)		
Gethin Powell (GP)		
Clive Moon (CM) Angharad Llewelyn (AL)		
Ben Kathrens (BK)		
Daniel Naiif (DN)		
Hannah Richards (HR)		
Richard Axenderrie (RA)		
Harriet Robinson (HR)		
Gwyn Nelson (GN)		
Bob Smith (BS)		
Huw Morgans (HM)		
Nicola Rimington (NR) Emma Lowe (EL)		
Louise Pennington (LP)		
Jacob Kevern (JK)		
APOLOGIES FROM:		
Jean-Francois Dulong (JFD)		
Lowri Norrington-Davies (LND)		
Richard Coleman (RC)		
Mandy Richards (MR) Sara Taylor (ST)		
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DISTRIBUTION: As above WRITTEN BY: Hannah Richards	DATE: 19/	12/23
AGENDA:	DAIL: 19/	12/23
1.0 Introductions and Apologies		
2.0 Minutes of the last meeting		
3.0 Matters Arising		
4.0 Group Finances/Contributions		
5.0 Chairman's Update		
6.0 WCMC Coastal Monitoring Update and Presentat7.0 SCBCEG Coastal Officer Update and Action Plan		
7.0 SCBCEG Coastal Officer Update and Action Plan8.0 SMP Policy and Action Change Requests	Changes	
9.0 SCBCEG Website		
10.0 SMP Refresh and Next Steps		
11.0 NRW Landfill Report Presentations		
12.0 High Priority Areas/Issues		
13.0 Members Reports		
14.0 AOB		
15.0 Date of next meeting 12 th March		

F MEETING Continuation sheet	ACTION
Introductions and Apologies	
As above	
Minutes of the last Meeting	
April.	
Matters Arising	HR to consider
JFD - CM update on Welsh Government funding -	alternatives to
	current reporting
	process.
	HR to consider
	including mapping of
LND – HR and JK now members of MCCIP Working	priority areas
Group.	on improved
JK – Shared methodology for notification of changes	website.
111111111111111111111111111111111111111	HR to collate
	all LAs FRMP
•	GIS
	assessment
existing website.	data and discuss how
JFD – JK update that WCGF drafting a strategic	the SMP is to
9,	be
	incorporated
	into FRMP document.
With Coastal Landini presentation later in incetting.	document.
	BK to contact
	WCMC about
	potential LiDAR surveys
	for Cefn Sidan
	and for
	assistance
	with research
	graduate.
Group Finances/Contributions	CM/HD cond
Discussion around need for invoices for this financial	CM/HR send invoices for
year ASAP and the need to agree fees for next	this financial
financial year in advance.	year.
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under the potential circumstance where the funding	
	Introductions and Apologies As above Minutes of the last Meeting Accepted with rolling actions. FCERM funding to be allocated to RSG grant from April. Matters Arising JFD - CM update on Welsh Government funding – Direct Revenue Flood Grant now being rolled into Revenue Support Grant (RSG) as of April 2024. HR - Website discussed later in meeting. HR - WCMC Notification of Works Form distributed. WCMC - Presentation later in meeting. WCMC - CoastSnap paragraph given to PCC. LND - HR and JK now members of MCCIP Working Group. JK - Shared methodology for notification of changes with HR. HR - No investigations into alternative reporting methods yet. HR - No progress on collating LAs FRMP GIS data. HR - All documents correct and up-to-date on existing website. JFD - JK update that WCGF drafting a strategic communications strategy. BK - to discuss with GN about ongoing issues with Cefn Sidan. NRW - Coastal Landfill presentation later in meeting.

NOTES O	F MEETING Continuation sheet	ACTION
	to undertake individual projects is no longer guaranteed for some organisations. Agreed to remain at £500 for the next financial year,	
	unless circumstances significantly change.	
5.0	Chairman's Update Coastal Group Forum meeting 28th September. AP Good to have someone from Historic environment/Cadw involved in WCGF. Ongoing initiatives across the UK e.g. Coastwise, Catchment to Coast, Making Space for Sand. Next SMP Report September 2024, request for returns in April. NRW Flood Risk Analysis team looking at wave overtopping project for west coast of Wales.	CM/HR to circulate minutes from WCGF meeting. AP to contact JFD/JK about joining WCGF.
6.0	WCMC Coastal Monitoring Update and Presentation High density baseline (summer) and topographic surveys. Baseline surveys produce a detailed 3D model but are completed less frequently. Topographic are more frequent, less detailed surveys that allows data users to compare profile lines across time. Drone with LiDAR and other sensors. Bathymetric data collected in some areas. Website Updates page has survey programme map which shows the programmed surveys. Programmed survey locations selected based on risk. Data can be accessed and downloaded using Data map on Data tab of website. New "profile viewer" tool on Data map under "topographic" data layer. Data can be used to inform engineering (capital) works – Availability of long-term data allows for design to accommodate short- and long-term changes to coast conditions to avoid issues like undercutting. Data can also be used to inform management decisions and for public engagement. Sneak preview of new WCMC Coastal Data Platform including profile line position and data, cross-sectional area change, weather information etc. The WCMC can collect additional data at cost, then host and integrate the data. If members collect data themselves, use the WCMC specification available on the website – a requirement for Welsh Gov funding. Please use the notification of works form sent around to inform the WCMC about ongoing or planned	HR to resend notification of coastal works form. CM/HR to consider including link to coastal

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	coastal works to avoid quality control issues for the WCMC in future. If you require this link please contact the WCMC or coastal group. Coastal change reporting tool has also been developed to capture cliff falls, damage to footpath, flooding etc. Reminder of CoastSnap. Slides circulated.	works reporting on SCBCEG website.
7.0	SCBCEG Coastal Officer Update and Action Plan Changes Changes accepted with additional action and few amendments: - WCMC Coastal Monitoring Business as Usual - Asset Inspections Business as Usual - Coastal footpath monitoring and maintenance Business as Usual - Further research actions replaced by coastal processes study Public and private defences inspection and maintenance – remove as business as usual and replace by assessment Updating SMP Business as Usual - Habitats actions Business as Usual – replaced by habitats action from Health Check and SMP19 - Generalised community consultation actions replaced by area specific actions where policy/risk is changing. New scoping assessment action needed to identify these areas. Down from 428 actions to 170 actions. Creation of a Business-as-Usual register to keep a record of those actions cancelled as "Business as Usual" and the roles are responsibilities considered to be business as usual for the purpose of the action plan. Next steps – discussion with each member on remaining common action themes and site-specific actions.	HR to send additional amendments via email. HR to arrange discussion with each member to resolve remaining actions.
8.0	SMP Policy and Action Change Requests GP BCBC doing work in the background, finishing end of financial year. Finalising a change request after this. Major change policy coming soon – Section 4.3 Policy Review within SMP Refresh Guidance	
9.0	SCBCEG Website	

NOTES O	MEETING Continuation sheet	ACTION
	Demonstration of mock-up website. Most of the basic information e.g. who the group is, SMP documents and helpful links etc already complete so these sections can go live.	
10.0	SMP Refresh and Next Steps Ongoing as part of action plan streamlining process.	
12.0	NRW Landfill Report Presentation Investigating the impact of landfill sites at the coast on MPA features. The discussed report focused mainly on habitats. Work completed because of lack of information about the sensitivity of mobile species in relation to the pressures posed by coastal landfills. Part of work ongoing about how to improve the condition of MPAs across Wales. Over 1500 landfill sites across Wales. 265 currently at the coast with potential to affect MPAs, rising to 332 in long term. High risk habitats: estuaries and reefs, sand-influenced biogenic reefs, caves, mudflats and sandflats. Most common pressures were chemical contamination and abrasion. Estuaries more vulnerable than open coast due to higher number of landfill sites. 3 hotspots across Wales – Cardiff and Newport, Dee estuary and Burry Inlet. Study doesn't include social, economic or health impacts, or cross-border locations. Further regional and site level information is needed to fully understand the threats. Report cannot be used to identify landfill sites with particular issues without further investigation. NRW incident response team aware of issues regarding coastal landfills. Report broken down into user-friendly case study hoping to be published next year. Future work includes an evidence report and exploring options for management. Slides to be circulated.	HR to ask for details of how to request the NRW Landfill Report data and circulate to group. HR to circulate slides.
	Thinning down action plan remains priority for coastal officer.	
13.0	Members Reports Reminder to submit written members reports.	HR to chase reports and circulate.

SHEET 6

NOTES (OF MEETING Continuation sheet	ACTION
14.0	AOB NRW Updates to SMP mapping including sub-policy categories etc expected to go live 13/12/23.	NR to email coastal group (or CM/HR to circulate) when SMP mapping goes live.