

<b>Swansea and Carmarthen Bay Coastal Engineering Group Coastal Engineering Group Meeting</b>		SHEET 1
<b>NOTES OF MEETING HELD AT:</b> Teams		
<b>MEETING DATE:</b> 12 <sup>th</sup> December 2023		
<b>ATTENDED BY:</b>		
Adam Al-fahdala (AA) Alice Pyper (AP) Gethin Powell (GP) Clive Moon (CM) Angharad Llewelyn (AL) Ben Kathrens (BK) Daniel Naiif (DN) Hannah Richards (HR) Richard Axenderrie (RA) Harriet Robinson (HR) Gwyn Nelson (GN) Bob Smith (BS) Huw Morgans (HM) Nicola Rimington (NR) Emma Lowe (EL) Louise Pennington (LP) Jacob Kevern (JK)		
<b>APOLOGIES FROM:</b>		
Jean-Francois Dulong (JFD) Lowri Norrington-Davies (LND) Richard Coleman (RC) Mandy Richards (MR) Sara Taylor (ST)		
<b>DISTRIBUTION:</b> As above		
<b>WRITTEN BY:</b> Hannah Richards		<b>DATE:</b> 19/12/23
<b>AGENDA:</b>		
1.0 Introductions and Apologies 2.0 Minutes of the last meeting 3.0 Matters Arising 4.0 Group Finances/Contributions 5.0 Chairman's Update 6.0 WCMC Coastal Monitoring Update and Presentation 7.0 SCBCEG Coastal Officer Update and Action Plan Changes 8.0 SMP Policy and Action Change Requests 9.0 SCBCEG Website 10.0 SMP Refresh and Next Steps 11.0 NRW Landfill Report Presentations 12.0 High Priority Areas/Issues 13.0 Members Reports 14.0 AOB 15.0 Date of next meeting 12 <sup>th</sup> March		

NOTES OF MEETING	Continuation sheet	ACTION
1.0	<b>Introductions and Apologies</b> As above	
2.0	<b>Minutes of the last Meeting</b> Accepted with rolling actions. FCERM funding to be allocated to RSG grant from April.	
3.0	<b>Matters Arising</b> JFD - CM update on Welsh Government funding – Direct Revenue Flood Grant now being rolled into Revenue Support Grant (RSG) as of April 2024. HR - Website discussed later in meeting. HR – WCMC Notification of Works Form distributed. WCMC – Presentation later in meeting. WCMC – CoastSnap paragraph given to PCC. LND – HR and JK now members of MCCIP Working Group. JK – Shared methodology for notification of changes with HR. HR – No investigations into alternative reporting methods yet. HR – No progress on collating LAs FRMP GIS data. HR – All documents correct and up-to-date on existing website. JFD – JK update that WCGF drafting a strategic communications strategy. BK – to discuss with GN about ongoing issues with Cefn Sidan. NRW – Coastal Landfill presentation later in meeting.	<p>HR to consider alternatives to current reporting process.</p> <p>HR to consider including mapping of priority areas on improved website.</p> <p>HR to collate all LAs FRMP GIS assessment data and discuss how the SMP is to be incorporated into FRMP document.</p> <p>BK to contact WCMC about potential LiDAR surveys for Cefn Sidan and for assistance with research graduate.</p>
4.0	<b>Group Finances/Contributions</b> Discussion around need for invoices for this financial year ASAP and the need to agree fees for next financial year in advance. Discussion as to whether going forward the group should increase fees to fund projects or request contributions for specific projects as they arise. BK suggestion that group could increase fees for all members to assist in facilitating group projects under the potential circumstance where the funding	<p>CM/HR send invoices for this financial year.</p>



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	<p>coastal works to avoid quality control issues for the WCMC in future. If you require this link please contact the WCMC or coastal group.</p> <p>Coastal change reporting tool has also been developed to capture cliff falls, damage to footpath, flooding etc.</p> <p>Reminder of CoastSnap.</p> <p>Slides circulated.</p>	<p>works reporting on SCBCEG website.</p>
<p><b>7.0</b></p>	<p><b>SCBCEG Coastal Officer Update and Action Plan Changes</b></p> <p>Changes accepted with additional action and few amendments:</p> <ul style="list-style-type: none"> <li>- WCMC Coastal Monitoring Business as Usual</li> <li>- Asset Inspections Business as Usual</li> <li>- Coastal footpath monitoring and maintenance Business as Usual</li> <li>- Further research actions replaced by coastal processes study.</li> <li>- Public and private defences inspection and maintenance – remove as business as usual and replace by assessment.</li> <li>- Updating SMP Business as Usual</li> <li>- Habitats actions Business as Usual – replaced by habitats action from Health Check and SMP19</li> <li>- Generalised community consultation actions replaced by area specific actions where policy/risk is changing. New scoping assessment action needed to identify these areas.</li> </ul> <p>Down from 428 actions to 170 actions.</p> <p>Creation of a Business-as-Usual register to keep a record of those actions cancelled as “Business as Usual” and the roles and responsibilities considered to be business as usual for the purpose of the action plan.</p> <p>Next steps – discussion with each member on remaining common action themes and site-specific actions.</p>	<p>HR to send additional amendments via email.</p> <p>HR to arrange discussion with each member to resolve remaining actions.</p>
<p><b>8.0</b></p>	<p><b>SMP Policy and Action Change Requests</b></p> <p>GP BCBC doing work in the background, finishing end of financial year. Finalising a change request after this.</p> <p>Major change policy coming soon – Section 4.3 Policy Review within SMP Refresh Guidance</p>	
<p><b>9.0</b></p>	<p><b>SCBCEG Website</b></p>	

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	<p>Demonstration of mock-up website. Most of the basic information e.g. who the group is, SMP documents and helpful links etc already complete so these sections can go live.</p>	
<p><b>10.0</b></p>	<p><b>SMP Refresh and Next Steps</b> Ongoing as part of action plan streamlining process.</p>	
<p><b>11.0</b></p>	<p><b>NRW Landfill Report Presentation</b> Investigating the impact of landfill sites at the coast on MPA features. The discussed report focused mainly on habitats. Work completed because of lack of information about the sensitivity of mobile species in relation to the pressures posed by coastal landfills. Part of work ongoing about how to improve the condition of MPAs across Wales. Over 1500 landfill sites across Wales. 265 currently at the coast with potential to affect MPAs, rising to 332 in long term. High risk habitats: estuaries and reefs, sand-influenced biogenic reefs, caves, mudflats and sandflats. Most common pressures were chemical contamination and abrasion. Estuaries more vulnerable than open coast due to higher number of landfill sites. 3 hotspots across Wales – Cardiff and Newport, Dee estuary and Burry Inlet. Study doesn't include social, economic or health impacts, or cross-border locations. Further regional and site level information is needed to fully understand the threats. Report cannot be used to identify landfill sites with particular issues without further investigation. NRW incident response team aware of issues regarding coastal landfills. Report broken down into user-friendly case study hoping to be published next year. Future work includes an evidence report and exploring options for management. Slides to be circulated.</p>	<p>HR to ask for details of how to request the NRW Landfill Report data and circulate to group.</p> <p>HR to circulate slides.</p>
<p><b>12.0</b></p>	<p><b>High Priority Areas/Issues</b> Thinning down action plan remains priority for coastal officer.</p>	
<p><b>13.0</b></p>	<p><b>Members Reports</b> Reminder to submit written members reports.</p>	<p>HR to chase reports and circulate.</p>

<b>NOTES OF MEETING</b>	<b>Continuation sheet</b>	<b>ACTION</b>
<b>14.0</b>	<b>AOB</b> NRW Updates to SMP mapping including sub-policy categories etc expected to go live 13/12/23.	NR to email coastal group (or CM/HR to circulate) when SMP mapping goes live.