

<b>Swansea and Carmarthen Bay Coastal Engineering Group Coastal Engineering Group Meeting</b>		SHEET 1
<b>NOTES OF MEETING HELD AT:</b> Knight Brown Construction, Mumbles Gardens, Mumbles Road, Mumbles, SA3 4DN		
<b>MEETING DATE:</b> 14 September 2023		
<b>ATTENDED BY:</b>		
Clive Moon (CM) Rhianwen Bailey (RB) Ben Kathrens (BK) Huw Morgans (HM) Jacob Kevern (JK) Hannah Richards (HR) Emma Lowe (EL) Daniel Naaif (DN) Lowri Norrington-Davies (LND) Angharad Llewelyn (AL) Laura Jackson (LJ) Gareth Richards (GR) Jean-Francois Dulong (JFD) Nicola Rimington (NR) Helen Jay (HJ)		
<b>APOLOGIES FROM:</b>		
Mike Sweeney Gethin Powell Sarah Hirst Wayne Frewen Richard Colman		
<b>DISTRIBUTION:</b> As above		
<b>WRITTEN BY:</b> Hannah Richards		<b>DATE:</b> 14.09.23
<b>AGENDA:</b>		
1.0 Introductions and Apologies 2.0 Minutes of Last Meeting 3.0 Matters Arising 4.0 Group Finances/Contributions 5.0 Chairman's Update 6.0 WCMC Coastal Monitoring Update 7.0 SCBCEG Coastal Officer Update 8.0 SMP Policy and Actions Change Requests 9.0 SMP Action Plan Reporting 10.0 SMP Refresh & Next Steps 11.0 High Priority Areas/Issues 12.0 Member Reports 13.0 AOB 14.0 Date of Next Meeting		

<b>NOTES OF MEETING</b>		<b>Continuation sheet</b>	<b>ACTION</b>
<b>1.0</b>	<b>Introductions and Apologies</b>		
	<ul style="list-style-type: none"> <li>As above</li> </ul>		
<b>2.0</b>	<b>Minutes of the Last Meeting</b>		
	<ul style="list-style-type: none"> <li>None available</li> </ul>		
<b>3.0</b>	<b>Matters Arising</b>		
	<ul style="list-style-type: none"> <li>None discussed</li> </ul>		
<b>4.0</b>	<b>Group Finances/Contributions</b>		
	<ul style="list-style-type: none"> <li>No official update. Reserves of approximately £220,000. After 2-year Coastal Officer role funds are expected to be approximately £160,000.</li> <li>Potential to use reserves to make a works plan for members.</li> <li>Potential for bathymetric survey or sediment study, collating information from all sources (Swansea barrage etc.)</li> <li>Agreed to keep contributions at the same level for now but may need to consider increasing contributions to build up funds in preparation for potential move of FCERM funds to joint reserves next year. JFD – Meeting in October so will feed back in meeting in December.</li> </ul>		JFD – Update on WG revenue funding
<b>5.0</b>	<b>Chairman's Update</b>		
	<ul style="list-style-type: none"> <li>Flood Adaptation Symposium – mainly about climate change. Climate Change Adaptation Review being released today (14.09.23).</li> <li>Flood and Coastal Erosion Committee – quarterly claims must be submitted. Lack of awareness at Officer level of what Flood and Coastal Erosion Committee do. Planning to take forward adaptation as a piece of work. Review of governance. If anyone would like to know where information is kept, then contact chair or coastal officer who will direct you.</li> <li>Lack of resources in Welsh Gov means there is likely to be delays.</li> <li>Welsh Water request for greater collaboration with local authorities.</li> <li>Next Flood and Coastal Erosion Committee meeting in November in Bridgend. David Harris has left, no confirmation on replacement yet.</li> </ul>		HR Consider signposting to important information sources on improved website.
<b>6.0</b>	<b>WCMC Coastal Monitoring Update</b>		
	<ul style="list-style-type: none"> <li>As of Summer 2023 – 53km of frontage, 18 survey units, 193 profiles complete. 1500 photos submitted to CoastSnap. New EVLOS status. New undergraduate.</li> </ul>		HR to send out WCMC notification of works form.

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	<ul style="list-style-type: none"> <li>Request for summary information on CoastSnap for further local authority comms in Pembrokeshire.</li> <li>Reiterated that all WG funded schemes must use WCMC specification where appropriate.</li> </ul>	<p>Member of WCMC to come to next meeting and give quick presentation.</p> <p>WCMC to give Pembs paragraph on CoastSnap.</p>
<b>7.0</b>	<p><b>SCBCEG Coastal Officer Update</b></p> <ul style="list-style-type: none"> <li>First month in role – priority has been to meet with everyone to discuss priorities and concerns. Getting systems in place for action plan changes log, changes to website, system mapping etc.</li> <li>Agreed priorities for next 2 years – Action plan streamlining and assisting with SMP refresh. Rising priority of community engagement and communication off the back of the previous priorities.</li> </ul>	
<b>8.0</b>	<p><b>SMP Policy and Action Change Requests</b></p> <ul style="list-style-type: none"> <li>Discussion as to whether the group needs a communication strategy. Majority agreement that a communications plan should be a priority. Discussion on MCCIP climate change impacts on coastal communities project. Need to make sure all work we are doing is disseminated to local authorities, wider community, and displayed on the website. Best to have a uniform strategy across all costal groups, potentially a forum concern? Work on-going with the Flood and Coastal Resilience Innovation Programme involving social scientists, can learn from findings (ends in 2027). Each local authority should take responsibility for and improve communication with all internal departments with an interest in the coast and should be promoting the work they're doing to the public. The development of flood risk management plans should promote the SMP by including the SMP in statutory documents for leverage. LND – Potential opportunity to use One Voice Wales as a communication medium.</li> <li>Discussion that the process for notification of changes should be uniform across groups. JK has methodology.</li> </ul>	<p>LND to share with HR and JK MCCIP project.</p> <p>JK to share methodology for notification of changes with HR.</p>
<b>9.0</b>	<p><b>SMP Action Plan Reporting</b></p> <ul style="list-style-type: none"> <li>Desire for alternative action reporting process discussed – GIS later/Microsoft form/different spreadsheet format?</li> <li>JFD – Will agree the deadline for action plan reporting in 2 weeks at Coastal Group Forum meeting. When an</li> </ul>	<p>HR to consider alternatives to current reporting process.</p>

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	<p>action is on hold, how important is that action? Need to address the reasons for "on hold" status to ensure the important actions are being moved forward.</p> <ul style="list-style-type: none"> <li>• Discussion on the need to start mapping out priority areas and potential consequences where epoch management strategy will change. Potential to work this alongside internal Prosiect Zero plans? BK - Information about this on a website would be useful for residents to be signposted to. Mapping contentious areas likely to be an important step moving forward – areas where policy is changing as well as high risk areas identified within flood risk management plans. Good idea to collate this information to disseminate to internal departments (especially for inclusion in FRMP and LDPs) and ask what they are doing in these high-risk areas and why; and discuss the SMP for the area and how they can contribute.</li> </ul>	<p>HR to consider including mapping of priority areas on improved website.</p> <p>HR to collate all LAs FRMP GIS assessment data and discuss how the SMP is to be incorporated into FRMP document.</p>
10.0	<p><b>SMP Refresh &amp; Next Steps</b></p> <ul style="list-style-type: none"> <li>• SMPr to be taken forward as a priority, applying sub-categories.</li> <li>• NR – SMP Explorer – cross border SMPs will be included. Improved coastal risk maps as of last December. Looking to improve further so that when a user clicks on SMP line then there will be a link to the SMP website from where they can get to the group websites etc. Trying to add very short (240 character) gist of what the policy means link through from the popup to the coastal group website, and a link from popup for policy statement. This might benefit hits to the SCBCEG website. Aiming to be completed this side of Christmas, around the same time as the explorer goes live in England. Looking to see if there's a way to add the sub-policies, might be good to get the infrastructure ready now to switch on when we've got the content. Action plans will need to stay on the coastal group website.</li> <li>• Discussion around comms as move to next epoch, WCGF to consider pan-Wales for consistency</li> </ul>	<p>HR to ensure all documents are correct and up to date on SCBCEG website.</p> <p>JF – Update on WCGF position</p>
11.0	<p><b>High Priority Areas/Issues</b></p> <ul style="list-style-type: none"> <li>• No issues or concerns.</li> </ul>	
12.0	<p><b>Member Reports</b></p> <ul style="list-style-type: none"> <li>• NRW (EL) – Lots of projects ongoing regarding licensing, landfills on the coast, ocean literacy, well-being etc. NR distributed slides (saved for reference).</li> <li>• JK – No concerns.</li> <li>• VoG (HM) – WCMC surveys (Swanbridge, Knap, Porthkerry etc.). Potential assessment into what will cause Whitmore defence to fail.</li> <li>• Carms (BK) – High tides okay, finished asset inspections. Cefn Sidan erosion major issue – seeking</li> </ul>	<p>BK to contact WCMC about potential LiDAR surveys for Cefn Sidan and for assistance with research graduate.</p>

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	<p>graduate to research. Ferrypoint losing access road but not adopted highway.</p> <ul style="list-style-type: none"> <li>• NPT (RB) – Surveys of Neath Estuary with the Neath Estuary Group. Bi-annual monitoring on-going.</li> <li>• JFD – Leaders TEAMS session on climate change in October.</li> <li>• NRW (GR) – Sensitivity testing of flood alerts and warnings on next high tides.</li> <li>• Pembs (AL) – No storm damage, dismantled and rebuilt Tenby wall. No coastal schemes. Amroth a concern – on-going consultations around the suitability of the existing groyne structures. Discussion about the options available in light of concerns raised but general agreement that the change in epoch management policy negates the desire for updated structures.</li> <li>• LND – No updates.</li> <li>• Network Rail (DN) – Pwll repairs.</li> </ul>	<p>NRW Coastal Landfill Project Officer to give update presentation.</p>
<b>13.0</b>	<p><b>AOB</b></p> <ul style="list-style-type: none"> <li>• JFD – Event in July with cabinet members – still a disconnect with politicians at local level and officers. Local politicians need to know what FCERM departments are doing. Improvement of internal and external communications needed.</li> <li>• HJ – National Trust priority to embed climate change into all their work. Cadw are also doing something similar. Good link to be made there. Bringing in SMP into their analysis. Internal training around SMPs is on the action list but is slowly slipping down in priority. Went UKRI funding research grant – how to use coastal heritage to educate communities about change. Should hear in October whether successful in getting through to the next stage on funding.</li> </ul>	
<b>14.0</b>	<p><b>Date of Next Meeting</b></p> <ul style="list-style-type: none"> <li>• 12<sup>th</sup> December 2023</li> </ul>	